

**MINUTES**  
**WASHINGTON COUNTY WATER DISTRICT**  
*Regular Meeting*  
**February 14, 2019**  
**6:00 P.M.**  
**At The SCHOOL**

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4323 - prior to the meeting.

**PRESENT: W. Helm, K. Kozloski, W. Ahrens, D. Pettis, A. Boyle, Chief Kurpies, Captain Cole, Firefighter Ledgewood, Firefighter Wallace, Linda Hillmann ( admin assistant), Sara Rowland (secretary), Public- 3**

**W. Helm opens meeting at 6 P.M.**

**APPROVAL OF THE AGENDA W. HELM MOVES TO APPROVE, D. PETTIS 2ND- ALL APPROVE**

**APPROVAL OF THE MINUTES FROM REGULAR MEETING –JANUARY 10, 2018**  
**W. HELM MOVES TO APPROVE, D. PETTIS 2ND- ALL APPROVE**

**Fire Department Meeting**

**I. A. Monthly Fire Chief's Report (Department Representative**

**Captain Cole reads his report:**

February 14, 2109

Captains report:

Since my last report there have been a total of 8 calls, some of these fall under multiple categories.

6-Medical aid calls, all transported by ground ambulance.

[1-From dispatch to responding 3 minutes, at scene in 9 minutes, 2 personnel were committed for 38 minutes.]

[1-From dispatch to responding 2 minutes, at scene in 5 minutes, 1 personnel was committed for 50 minutes.]

[1-From dispatch to responding 2 minutes, at scene in 6 minutes, 4 personnel were committed for 51 minutes.]

[1-From dispatch to responding 1 minute, at scene in 6 minutes, 5 personnel were Committed for 56 minutes.]

[1-From dispatch to responding 2 minutes, at scene in 1 minute, 3 personnel were committed for 37 minutes.]

[1-From dispatch to responding 3 minutes, at scene in 1 minute, 3 personnel were committed for 44 minutes.]

2- Vehicle accidents, 1 transported by ambulance to Sutter Roseville Trauma Center, and 1 transported by CHP.

[1-From dispatch to responding 2 minutes, at scene in 18 minutes, 5 personnel were committed for 1 hour & 34 minutes.]

[1-From dispatch to responding 3 minutes, at scene in 5 minutes, 3 personnel were committed for 1 hour & 50 minutes.]

Doug Cole

Captain, Washington Fire & Rescue

**ROSTER:**

**Fire Department Roster**

2019

| NAME        | Jan. | Feb. | Mar. | Apr. | May | Jun. | Jul. | Aug. | Sep. | Oct. |
|-------------|------|------|------|------|-----|------|------|------|------|------|
| D. Cole     | Y    | Y    |      |      |     |      |      |      |      |      |
| K. Potter   | Y    | Y    |      |      |     |      |      |      |      |      |
| L. Kurpies  | Y    | Y    |      |      |     |      |      |      |      |      |
| R. Kozloski | Y    | Y    |      |      |     |      |      |      |      |      |
| D. Wittler  | Y    | Y    |      |      |     |      |      |      |      |      |
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| Codes                |
|----------------------|
| Y=yes                |
| X= inactive or moved |
| Had not joined yet   |

**W. Helm asks Captain Cole do they need 5 people responding to calls? Captain Cole says yes-traffic control, patient care and clean up of scene**  
**Captain Cole then explains Echo Response: 4-8 personnel responding to difficulty breathing/ chest pain/ stroke etc Captain Cole also tells Board that the State Regulation for structure fire is 3 persons minimum to engage**  
**B. Firewise Coalition Recap (Rorie Lin Gotham)**  
**Rorie Lin Gotham first thanks the Board for putting her on agenda- She goes on to explain the Firesafe Council, Firewise Coalition and Firewise Communities. She asks the Board for their support and one member to join Firewise Community Board- after lengthy discussion and question and answer session**  
**D. Pettis moves that WCWD support the new Firewise Community and W. Helm will attend meetings, W. Helm 2nd- ALL APPROVE**  
**Rorie Lin Gotham will work with Linda and Sara to get on the agendas in the future for updates Charity Jackson (public) will also join the new firewise board**

Chief Kurpies tells the Board that the 5 volunteers did CPR/EMR recert, the 2 trainees have started going to classes and look forward to graduating in May

W. Helm asks her if there is any news on the WNCFA- she says not yet, she was unable to attend last meeting due to snow

C. Closure of the Fire District Meeting

## Water Agency Meeting

### I. Monthly Reports

A. Finance Coordinator Report and Approval of Warrants (Directors)

**K. Kozloski reads warrants**

**W. Helm moves to approve warrants, D. Pettis 2nd- ALL APPROVE**

B. Director's Announcements (Directors)

**W. Ahrens has a couple of concerns: WCWD is losing customers and money and needs to do something and regarding all of the complaints about billing he would the customers to submit concerns/questions in writing instead of calling**

**W. Helm adds that the reserves have dropped from \$82,000 to \$52,000 and at this rate the District will go out of business and EID will take over and their Board does not do things for free and the cost will go way up for water customers**

C. System Operations Report: (S. Rowland)

**S. Rowland reads Paul Rose letter:**

January 31, 2019

Board of Directors

Washington County Water District

P.O. Box 34

Washington, CA 95986

Subject: Contract Operations, Transfer of Operator-of-Record

Dear Washington County Water District Board,

With this letter Rose Water System Management, LLC formally gives notice to terminate the current contract between RWSM and the district, effective February 28, 2019. The termination of this contact will effectively place your employee, Sara Rowland, in the position of operator-of-record for water system #2900523, unless you choose to recruit another license to place with your water system. At the end of the contract notice will be given to the County of Nevada, Environmental Health Department.

Rose Water System Management has served the board of directors since October 2013. We were initially brought in to solve several critical compliance issues, which have been completed. Also, during this time we have been involved in many improvements to the district's infrastructure, as well as direct operational progress. A portion of this cost was covered by monies from Proposition 84. This grant program has been completed and, our continued direct involvement in the day-to-day operation of the water system, in our opinion, is no longer supportable solely through ratepayer funding for the amount of time that we should be spending there in our current role. Additionally, you now have a very competent staff capable of dispatching these duties.

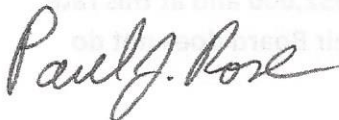
However, should the board wish to continue a relationship with our company we would very much like to continue to serve the board in a purely consulting capacity, as consultant and representative of the district for the upcoming round of preparing a planning grant, and ultimately, a construction grant, for funding through Proposition 1, working in partnership with CRWA, the California Rural Water Association. We would also avail ourselves to you and your staff in consultation on any operational aspects as they, or you, require.

Should you wish to retain our services in the capacity as consultant to the district, please communicate your intention and we will forward a draft contract for your review at February's board meeting.

Please feel free to call me should you wish clarification or more detail regarding our termination or our proposal to provide consultation services going forward.

It has been a great pleasure serving the board and we look forward to the continued progress this board will make in improving the Washington County Water District.

Sincerely,



Paul J Rose

Principal, Rose Water Management, LLC

**W. Helm moves to accept Paul Rose's new agreement and S. Rowland's transfer to Op of Record, D. Pettis 2nd- ALL APPROVE**

**S. Rowland tells Board of progress on planning app with CRWA and asks the Board to consider authorizing Tim Crough from CRWA to speak with County Council and other entities on the Boards behalf for the purposes of the planning application**

**W. Helm moves to authorize Tim Crough to speak to County Council and other entities on behalf of the Board for the purposes of the planning app, D. Pettis 2nd- ALL APPROVE**

**S. Rowland then asks the Board to consider hiring on Tyson H. on an as needed basis for maintenance and emergency repairs- the board discussed this and W. Helm asked S.**

**Rowland to have Tyson call W. Helm to discuss further.**

**D. Meter Report (D. Askew)**

**D. Askew not present-**

**S. Rowland says we are working on getting meter numbers on the face of meters so that pictures can be taken of meter readings**

**The Board asks who pays him? S. Rowland is not sure, he used to get paid by Katie Burdick and S. Rowland does not know if that is still happening**

**II. Old business: for information, discussion and possible motion.**

**A. Report on CABY meeting (K. Kosloski)**

**K. Kozloski tells the Board that CABY has \$13 million for funding for the mountain counties of the Sierra, not much of that money is expected to make it to actual project, it will be used for**

planning- CABY offers technical services and expertise and they are an organization that the Board should utilize more, they are another resource and possible funding help \_\_\_\_\_

B. SEEDS Solar Project (W. Helm)

W. Helm tells the Board that S. Rowland put this guy in contact with him- this is separate from all other projects and comes with free planning and he will do the grant application for free as well if it looks like solar would be helpful and possible \_\_\_\_\_

C. New hook-ups on Maybert Rd. (L. Hillmann)

L. Hillmann is working on getting estimates from a couple different contractors

Captain Cole makes a suggestion for one the possible new connections- W. Helm says to talk to L. Hillmann so that can get included in estimate

**New Business: for information, discussion and possible motion**

A. Workman Comp issue (S. Rowland)

S. Rowland found an insurance agent that was willing to shop around and see if there are any better rates out there for the District- or if any other company will even take the District on Chief Kurpies says that the Board has authorized 5 volunteers to be on Work Comp but she is now being told that only 2 have been being paid for

W. Helm says they are trying to find a way to structure the roster so that 2 are on and 3 are as needed basis

Kurpies says that won't work

Cole says that he did the books for 6 yrs and if a FF attends one training or 1 meeting then they are on the roster for that month and state regs say that FF must attend a certain number of hours per month

Captain Cole says that he is getting emails with different costs on them and he also received an email asking him to alter the roster to show only 2

Chief Kurpies and Captain Cole will not do that after an in depth and heated discussion

W. Helm says to have 5 on the roster and the Board will cover it

Charity Jackson (member of public) volunteers her time to help research why the Work Comp is so complicated, she will also check with Rorie Lin Gotham for possible funding to pay FF work comp

W. Ahrens moves that the Board accept Charity's help with bookkeeping issues, and Work Comp,

W. Helm 2nd- ALL APPROVE

S. Rowland will get Charity and Jessica in touch with each other

B. 10% late charge (W. Helm)

W. Helm says we have no late charge which means there is no incentive to pay on time

W. Ahrens says that people already can't pay their bill, so why add more money on it

K. Kozloski asks about the \$75 that was already agreed on--that was an admin fee that was to be added each time a 10-day notice is sent

A. Boyle asks if the new software is done? and says that adding more things is ridiculous

The Board asks A. Boyle what she proposes- she says to get the software done and stop making excuses

W. Helm moves to add a 10% late fee after 30 days

K. Kozloski says things are getting too complicated, W. Ahrens suggests waiting until new billing is figured out and settled

W. Helm agrees to revisit this at a later date

**Correspondence**

S. Rowland reads letters and passes them around to Board

A. grand jury

B. cannabis letter

**III. Close of the Water District Meeting**

W. Helm closes at 7:20 P.M.

**General Public Comment**

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**