

## Minutes

### WASHINGTON COUNTY WATER DISTRICT

Regular Meeting

January 7th, 2020

6:15 P.M.

At The **SCHOOL**

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

**OPEN MEETING: Debbie Shipley Open Meeting at 6:16**

**APPROVAL OF THE AGENDA. : CHARITY JACKSON MOTION KASS K. , ALL APPROVED**

**APPROVAL OF THE MINUTES FROM DECEMBER 12TH, 20TH, 2019: KASS K., MOTION AMY B. 2ND ALL APPROVED**

Fire Department Meeting General : Nothing new with fire Chiefs. Transit tax Mike is still working on that. Law and Fire trying to work closer together .Two special fire trainings this year 1 on Banner mountain and 1 on Wolf mountain.

I. Monthly Fire Chief's Report (Department Representative): None

Closure of the Fire District Meeting:

Public Comment: Lyla T. Said that she would like to help in transparencies and that she is going to be posting more information on social media. Asked about Law suit , It is on hold for Jim Grill and the Board to come up with new rates schedule. Lyla said rumor was Grand Jury complaint about something, Board stated it was the yearly grand jury survey.

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**

Water Agency Meeting

Public Comment : Sandi A. asked about the billing , Board stated that the billing issues are getting fixed and bills should be going out this month and working on all past due issues.

John Wiemann asked board to sign and pay for repairs on pipe in his driveway from back in August , Kass K. remember some of the detail and Amy B. was other board member on the board at the time , Would like to have the details and put on the Agenda and put into the warrants to be voted on . Debbie S . stated warrants for this month where already done for this month.

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**

**I. Monthly Reports**

**A. Director's Announcements (Director's): None**

**B. Operation's Report (A. Boyle, Kass K., Tina J.) Tina J. stated that they replaced a bad Meter at the Washington Hotel, Fixed a four inch main on Relief hill road in two and a half hours , going to put the box cover on the line this month.**

**C. Bookkeeping Report (C. Jackson, D. Shipley) Charity J. working on bills ,hiring new bookkeeper, and looking at past dues .**

**D. Software update (Kass K., C. Jackson)Kass K. and Charity J. have been working on new Billing spreadsheet and is going will on trial , would like to keep the program at a cost of \$99.00 a month. Waterworks software.**

**E. Grant updates ( Kass K. ) Kass K. still working on getting information to Tim Crough . On going.**

**II. New Business: for information, discussion and possible motion**

**A. Office Positions and Board Members Duties (Directors) All agreed to keep positions the same for the year. Board assignments where redone see attachment.**

**B. Flooring for WCWD office (Amy B. Kass K.) Debbie S. motion Charity J. 2nd All Approved for \$ 365.00 . Will buy from Hills Flat.**

**C. New Certified Plant Operator ( Amy B. Kass K.) Sara Rowland New Operator of record. Kass K. motion Amy B. 2nd all approved.**

**D. Warrants ( Charity J. Debbie S.)Read by Debbie S. motion Kass K. 2nd all approved Charity J. recused.**

**E. When meters are noticeably up- is Tina to inform customers ? Or Bookkeeping to Flag it? When to inform ? Who? Tina J asked Sara R. how it was done in the past , Sara stated that she would try to get hold of the home owners with a phone call or a possible leak notice. Tina will work with bookkeeper on getting updated info on customers.**

**III. Old business: for information, discussion and possible motion.**

**A. Discuss budget and rate increase and water increase combination(Charity J. Debbie S.) On hold until new bookkeeper hired.**

**B. Sand purchase (C. Jackson, Tina J.) Still ongoing getting cost quotes.**

**C. Cal OES Repair funds ( K. Kozloski) Kass K. no new updates**

**D. New Bookkeeper ( Charity J. Debbie S.) Charity J. will be trying to do job inter views on Friday .**

**Correspondence:**

**III. Close of the Water District Meeting : Debbie S. Closed meeting at 8:05**

**IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL, OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL 712-770-5505 WITH THE CODE OF 369-457# FOR ALL BUT CLOSED SESSIONS.**