

## **Minutes**

WASHINGTON COUNTY WATER DISTRICT

*Regular Meeting*

November 14th, 2019

**6:15 P.M.**

At The **SCHOOL**

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

**APPROVAL OF THE AGENDA. KASS K. APPROVED CHARITY J.2ND ALL APPROVED**

**APPROVAL OF THE MINUTES FROM SPECIAL MEETING ON OCT 24TH, 2019. KASS K. APPROVED AMY B. 2ND ALL APPROVED**  
Fire Department Meeting General Kass K. Open

Public Comment: None

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**

- I. Monthly Fire Chief's Report (Department Representative): Doug Cole read Captains Report . See Attachment.

November 14, 2019

Captains report:

Since my last report there have been a total of 6 calls, some, of these fall under multiple categories.

5 medical aid calls, 1 was a vehicle accident. 2 were non-transport and 3 were transported by ground ambulance.

[1-From dispatch to responding 5 minutes, at scene in 6 minutes, 3 personnel were committed for 49 minutes.]

[1-From dispatch to responding 7 minutes, on scene in 7 minutes, 1 personnel was committed for 47 minutes.]

[1-From dispatch to responding 5 minutes, at scene in 4 minutes, 3 personnel were committed for 41 minutes.]

[1-From dispatch to responding 6 minutes, at scene in 9 minutes, 2 personnel were committed for 53 minutes.]

[1-From dispatch to responding 5 minutes, at scene in 5 minutes, 3 personnel were committed for 46 minutes.]

1 Vehicle accident, was a motorcycle accident off the roadway to the river bank below the road.

1 Debris fire, which was caused by fire place ashes being dumped into a pile of leaves and twigs that ignited.

Doug Cole

Captain, Washington Fire & Rescue:

**A. RESCUE PROTOCOL COOPERATIVE AGREEMENT: Help fire department not be liable when on a call and another call comes in .Mike S. Talked about Fire Wise Grant for Maybert . Knuckle up club did fund raiser for friends of Washington and raised \$4550.00 and asked if the fire department can have a share . Mike has a meeting in couple weeks on speed bumps.**

Closure of the Fire District Meeting (Kass K. Motion Amy B. 2nd All approved)

Water Agency Meeting :Opened by Kass k. Amy B. 2nd all approved

Public Comment : Joe Lidwell asked about his bill and how the meters are read , Board is working on his bill and will get information on the meters and show Joe Lidwell and the Public how the meters are read. Doug Cole read a letter of interest from Lyla Tracy for the open water Board vacant position. see attachment.

LYLA TRACY  
15100 OLD WASHINGTON ROAD  
P. O. BOX 69  
WASHINGTON, CA 95986  
530-265-5466  
WINDRUSH@HUGHES.NET

11/13/2019

Honorable Directors,  
Washington Water District  
P. O. box 34  
Washington, CA95986

Dear Honorable Directors,

I would like to apply for the vacant position on the Water District Board of Directors. I have had many years of Civic duty, from serving on the Nevada County Grand Jury, to previous tenure on this board.

I would strive to make honest and equitable decisions benefiting this community.

Thank you for your consideration.

Sincerely,

  
Lyla Tracy

cc. Richard Anderson, Supervisor District Five, Chair of the Nevada County Board of Supervisors.

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**

**I. Monthly Reports**

**A. Director's Announcements (Directors) NONE**

**B. Operation's Report (A. Boyle, Kass. K., T. Jackson) Tina J, let the board know that Scott I. was hired for the assistant operator position, A generator was bought for the plant and it is work good, Scott and Tina cleaned the tank and cut brush out away from the tank ,cleaned off roof of the plant and cleared away brush. Tina and Scott did the meter reading for Oct. Truck was put in shop and is need of some maintenance.**

**C. Bookkeeping Report (C. Jackson, D. Shipley)( Charity J. Debbie S. And Kass K. are working on updating and new spreadsheets.**

**D. Software update (Kass. K., C. Jackson) ( Kass looked into new soft ware for meter reading and billing . Kass and Charity worked on sample and said that it looks good for our system.**

**E. Grant updates ( Kass.K ) Tina informed board the county sent Notarized Resolution And emailed it along with the Certification for Compliance with water meters and Organization Chart to Timothy Crough.**

**II. New Business: for information, discussion and possible motion**

**A. Mediation Update ( Kass K. , Charity J. ) : Meditation Working on new Rate Plan**

**B. Warrants : Read by Charity J. Kass K. Motioned Amy B. 2nd All Approved  
Kass K Closed Amy B. 2nd all approve. see attachment**

**Requests for Warrants WCWD**

Date	Number	Vendor #	Vendor	Amount	Description
10/31/2019		105608	United States Treasury	3,276.48	payroll taxes
11/14/2019			USA Blue Book	127.41	Plant supplies
11/14/2019		642	Cranmer Engineering INC.	40.00	Water Samples
11/14/2019		642	Cranmer Engineering INC.	70.00	Water Samples
11/14/2019		642	Cranmer Engineering INC.	40.00	Water Samples
11/14/2019		2351	Hach	506.80	Plant supplies
11/14/2019		7277	AT&T	100.00	Phone
11/14/2019		22436	Hughes Net	228.12	Internet
11/14/2019		9391	Robinson Enterprises	200.00	WCWD gas
			<b>Total</b>	<b>4,588.81</b>	

**Payroll Approval WCWD**

Date	Number	Vendor #	Vendor	Amount	Description
10/20/2019		110578	Tina Jackson	1,397.90	Pay Check
10/31/2019		110632	Brad Faltersack	1,062.74	Pay Check
11/5/2019		110578	Tina Jackson	1,633.40	Pay Check
11/5/2019		110632	Brad Faltersack	481.84	Pay Check
11/5/2019			Scott Ireton	205.02	Pay Check
			<b>Total</b>	<b>4,780.90</b>	

**Fire Department Request for Warrants**

Date	Number	Vendor #	Vendor	Amount	Description
11/14/2019		9391	Robinson Enterprises	19.41	Gas
		1599	Ferrell Gas	12.44	Propane
			<b>Total</b>	<b>31.85</b>	

9,401.56

**Old business: for information, discussion and possible motion.**

- A. Discuss budget and rate increase and water increase combination (Directors): Board is working to get it done by July 1st.
- B. Sand purchase (C. Jackson) On going waiting for Paul Rose to send his paper work on the sand.
- C. *Cal OES Repair funds* ( K. Kozloski) On going
- D. Elect new President (Charity J.) : Charity J. Read a letter From Deborah Shipley on willing to be President of the water board. see attachment . Charity J. motioned Kass K. 2nd All Approved. Deborah Shipley Elected President of Washington Water Board. see attachment.

**Correspondence: NONE**

III. Close of the Water District Meeting KasS K. Motioned Amy B. 2nd All Approved 7:30 pm

IV. CLOSED SESSION: Nevada County Grand Jury Questions follow-up progress. , especially in bookkeeping areas.

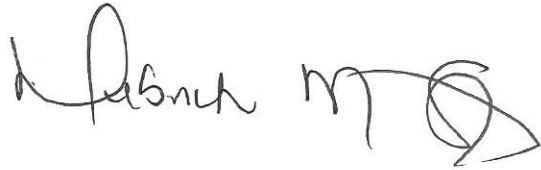
**IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL, OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL 712-770-5505 WITH THE CODE OF 369-457# FOR ALL BUT CLOSED SESSIONS.**

11/14/19

To All Board Members,

I am more than willing to be President of the Washington County Water Board, so if you choose to have me as the President I would be honored to accept the position.

Thank you for considering me,

A handwritten signature in black ink, appearing to read "Deborah Shipley". The signature is written in a cursive style with a large, looped initial "D" and a stylized "S".

Deborah Shipley