

Minutes

WASHINGTON COUNTY WATER DISTRICT

Regular Meeting

December 12th, 2019

6:15 P.M.

At The **SCHOOL**

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

APPROVAL OF THE AGENDA. : KASS K. AMY B. 2ND, ALL APPROVED

APPROVAL OF THE MINUTES FROM NOVEMBER 14TH, 2019: KASS K. AMY B. ALL APPROVED

Fire Department Meeting General : Mike Stewart

Public Comment: . Sandi A, asked if Board is going to hire a Bookkeeper? Board is working on that.

Public present: Mike S. , Doug C., Scott I., Amber O., Lyla T., Sandi A.

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**

- I. Monthly Fire General report (Department Representative): Mike S. Nevada county Chiefs association One fire code is not going to be enforced , that is the sprinklers for modular homes outside trailer parks will not have to have them. Have new county OES coronater , Paul Cummis . New procedure if any damage to a guard rail CHP to be called in and launch a helicopter. New Drones being used to help find People, vehicles . MIMS 700 training by all Board members and staff to keep current when FEMA, and Office manager and field ascendant have to take the 800 also. The water shed is done as far as Mike said he would get it , now the board will vote on flooring next meeting. Mike is still working on the transit tax.

- I. Monthly Fire Chief's Report (Department Representative): Report given by Doug Cole.

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Captains report:

Since my last report there have been a total of 3 calls.

2 medical aid calls, both transported by ground ambulance and 1 call that was a Sheriff-Coroner case.

[1-From dispatch to responding in 14 minutes, at scene in 1 minute, 2 personnel were committed for 52 minutes.]

[1-From dispatch to responding in 6 minutes, at scene in 1 minute, 3 personnel were committed for 36 minutes.]

[1- From dispatch to responding in 4 minutes, at scene in 8 minutes, 2 personnel were committed for 4 hours and 49 minutes. This was the Sheriff-Coroner case.]

Doug Cole

Captain, Washington Fire & Rescue:

Closure of the Fire District Meeting : 6:40

Water Agency Meeting: Open 6:40

Public Comment : None

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**

I. Monthly Reports

A. Director's Announcements (Director's): Amy B. asked that the meeting nights be changed if possible . Board agreed to Change meeting nights to the first Tuesdays of the month starting January 7th at 6:15. Debbie S. motion Kass K. 2nd All approved

B. Operation's Report (A. Boyle, Kass. K., Tina J.) All sample for the month and the year are done . Training going well Brad is a big help . Scott and Tina are signed up to take the D-1 test in March. Working on finding main line to Liz old house.

C. Bookkeeping Report (C. Jackson, D. Shipley) Going to try to post Bookkeeper position the week of the 16th.

D. Software update (Kass. K., C. Jackson) Kass K. signed up for new software starting the 17th of December.

E. Grant updates (Kass.K) Kass K. and Tina J are working with Timothy Crouch to get all the paper work done.

II. New Business: for information, discussion and possible motion

A. New Board Member : (All Members) Move to a special meeting .

B. Warrants : (All Members) Read by Debbie S, Kass K. motioned Amy B. 2nd All approved to Pay.

Requests for Warrants WCWD

Date	Number	Vendor #	Vendor	Amount	Description
12/12/2019		642	Cranmer Engineering INC.	35.00	invoice #GBK0343
12/12/2019		642	Cranmer Engineering INC.	35.00	invoice #GBK0342
12/12/2019		642	Cranmer Engineering INC.	40.00	invoice#GBK0341
12/12/2019		642	Cranmer Engineering INC.	110.00	invoice#GBL0101
12/12/2019		22436	Hughes Net	114.00	Acct#SME26970
12/12/2019		9391	Robinson Enterprises	50.00	Customer#230230
12/12/2019		7277	Jorgenson	50.00	invoice#306481
12/12/2019			Riebe's	342.37	Acct#13357
12/12/2019			Hills Flat Lumber	907.99	4497
12/12/2019		109298	EDD	75.88	Acct#3699-0781-4Penalties&inter.
12/12/2019			Amell Construction	168.75	invoice#39903 Valve Transport
12/12/2019			CSDA	141.19	Membership ID#3444
12/12/2019			Colantunono,Highsmith&Whitley.PC	1,457.50	invoice#40579
12/12/2019			Sierra Corporate Office Supply	860.68	Acct#AB7007
12/12/2019			CDTFA	335.82	Notice ID#002 8691 053
12/12/2019		792	AT&T	100.00	530-265-0580 816 3
			Total	4,824.18	

Payroll Approval WCWD

Date	Number	Vendor #	Vendor	Amount	Description
11/30/2019		110578	Tina Jackson	1,237.50	Pay Check
11/30/2019			Scott Ireton	320.50	Pay Check
			Total	1,558.00	

Fire Department Request for Warrants

Date	Number	Vendor #	Vendor	Amount	Description
12/12/2019			Jorgensen	95.00	Order# 1955213
12/12/2019		1599	Ferrell Gas	12.44	Acct# 56388979
12/12/2019		792	AT&T	100.00	530-265-4720-053-6
			Total	207.44	

6,589.62

C. Office Positions and Board Members Duties . Moved to first of the year meeting

Old business: for information, discussion and possible motion.

A. Discuss budget and rate increase and water increase combination(Charity J. Debbie S.) On going .

B. Sand purchase (C. Jackson, Tina J.) Tina J. will set up phone call with Jeremy and Paul Rose. On going

C. *Cal OES Repair funds* (K. Kozloski) Kass K. is still work on this . On going.

D. New Bookkeeper (Charity J. Debbie S.) Looking to post position the week of the 16th of December. Will hire for doing Payroll, warrants, and Taxes to start with.

Correspondence: None

III. Close of the Water District Meeting : 7:20 pm

IV. CLOSED SESSION: None

IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL, OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL 712-770-5505 WITH THE CODE OF 369-457# FOR ALL BUT CLOSED SESSIONS.