

Minutes
WASHINGTON COUNTY WATER DISTRICT
Regular Meeting
September 26th
6:15 P.M.
At The SCHOOL

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

APPROVAL OF THE AGENDA. K. KOZLOSKI, W. HELM 2ND, ALL APPROVE

APPROVAL OF THE MINUTES FROM SPECIAL MEETING ON SEPTEMBER 5TH, 2019. K. KOZLOSKI, AMY BOYLE 2ND , ALL APPROVE

Fire Department Meeting

- I. Monthly Fire Chief's Report (Department Representative) D. Cole- Read Report See Attachment.
- II. Fire Chief Reports Siren Up and Running. Was Paid for by Anonymous Donor
- III.
- IV. Money that was collected for siren was used for new pump for Brush Rig and boots and gloves.
- V. Tested Siren Saturday 1 minute, If for real evacuation 30 seconds on 30 seconds off. 3 30 second cycles.
- VI.
- VII. Shed repair on going.
- VIII.
- IX. Fire wise coalition meeting 2 hour meeting found a grant: founding for fuel reduction on Maybert Road. Hoping to get that Grant.
- X.
- XI. Western Nevada county Fire Agency -Have to be on 2020 Ballet -Cost \$250.00. They would decided our share if any and Then it would be Hand me down equipment, standard training and more support for Fire Chief. Polling sheet and Info in a few days
- XII.
- XIII. South Yuba Cohort Meeting-Sheriff issued 159 tickets at \$151.00 per ticket and are trying to get funding for a satellite phone for Edward crossing. Fire Band looks to be staying as is.
- XIV.
- XV. State Parks -46 thousand hikers from Purdons crossing to Edwards crossing. 52 hundred contacts from out of area.
- XVI.
- XVII. Talked with Truckee fire Chief about Transit Tax, has Lawyer looking into the Transit Taxes. Trying to get transit tax raised looking into that.
- XVIII.
- XIX. Nevada county fleet looking into a replacement for the F150 .
- XX.
- XXI. Engine 60 operations. Water systems training, Water training on Relief Hill Road, and Rescue Knots training.
- XXII.

Closure of the Fire District Meeting- W. Helm , K Kozloski 2nd- All APPROVE

Water Agency Meeting

I. Monthly Reports- W. Helm Open K. Kozloski 2nd- All Approve

A. Finance Coordinator Report and Approval of Warrants (Directors)

K. Kozloski Read Warrants - All Approve -W. Helm and K. Kozloski Signed warrant.

Requests for Warrants WCWD

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Date	Vendor	Amount	Description
8/28/2019	Amell Construction	357.50	Inv. 39901
8/25/2019	AT&T	100.00	530-265-0580
8/31/2019	Cranmer Engineering	375.00	Inv. GBH0620
8/7/2019	Cranmer Engineering	145.00	Inv. GBH0424, GBH0425, GBH0426, GBH0519
9/11/2019	Colantuono, Highsmith & Whatley, PC	2,001.00	Inv. 40041
8/26/2019	Employment Development Dept	88.18	Period Ending 6/30/19
7/18/2019	Hach Company	156.89	Inv. 11537791
8/12/2019	Hill Flat Lumber Co.	417.22	Acct 4497
8/16/2019	HughesNet	114.24	Internet Svc August
9/10/2019	Jessica Price	1,867.50	August 9 - September 10, 2019 Services
9/13/2019	Alexina Patterson	1,260.00	August 23 - September 13, 2019 Services
9/9/2019	Alexina Patterson	110.00	Stamps for August Statement / Mailing
9/11/2019	PG&E	12.00	August 2019 6127729064-1
8/31/2019	Robinson Enterprises	200.00	Fuel 8/1-8/31/19
	Total	7,204.53	
Payroll Approval WCWD			
Date	Vendor	Amount	Description
9/17/2019	Tina Jackson	481.85	Payroll 8/10-8/31/19
8/29/2019	Sara Rowland	827.72	Final Payroll 8/16-8/25
8/22/2019	Sara Rowland	1469.28	Payroll 8/1-8/15/19
8/22/2019	Tyson Hamilton	661.53	8/1-8/15/19
	Total	3,440.38	All Payroll checks have been issued
Fire Department Request for Warrants			
Date	Vendor	Amount	Description
8/25/2019	AT&T	100.00	530 265 4720
9/11/2019	PG&E	75.00	4972894369-4
8/31/2019	Robinson Enterprises	0.00	(107.86 credit balance on account)
9/16/2019	State Compensation Insurance Fund	1,003.77	2018 Final Audit Statement
	Total	1,178.77	
	GRAND TOTAL ALL CHECKS	11,823.68	Approved at 8.08.19 Board meeting

Amount already disbursed: 0.00 AP checks
 Amount already disbursed: 3,440.38 Payroll Checks
 Adjusted Amt to be disbursed: 8,383.30

B. Director's Announcements (Directors) None at this time

C. System Operations Report: Amy/Tina/Board

T. Jackson report-- Phone calls being answered as soon as possible .

Found two leaks , where repaired as soon as possible.

T. Jackson signed up for class at Sac. state and sent off for D-1 testing'

2 new meters installed

Large Blue valve was delivered to Dublin waiting on return .

T. Jackson, A. Boyle, C. Jackson, walked the line from tank to half way clearing some brush and cutting smaller trees off the line.

II. **Old business: for information, discussion and possible motion.**

A. Discuss budget and rate increase

Was on New Business and discussed

B. Update bookkeeper's contract to reflect original agreement

Was done at the last Meeting. Shouldn't of been on Agenda. All approved last month.

C. Post board member position

Done - Have One interest.

D. Meeting more often for budget discussions every other week until budget is completed.

W, Helm, K. Kozloski 2nd - ALL APPROVED . Start October 10th.

E. Approve final FY 19/20 budget as presented with possibilities to revise

W. HELM , K. Kozloski 2nd -ALL APPROVED

F. Sand purchase.

Working on this found out that the Company quoted for shipping to UT. state .They are working on new quote for us with the specs. on the right sand.

III. **New Business: for information, discussion and possible motion**

A. Discuss another rate increase with water increase combination

Talked about and will be talked about again when Revisions of the Budget are done. For this month of September bills are being billed at the flat rate with no overages because there are to many errors being made on the overage calculations and transfer of numbers. All Approved.

B. Talk about Brad Faultersack and contract/compensation

Brad Faltersack Approve by All W. Helm will write up Contract.

C. Possible approval of new board member

Interested Party present at meeting. Deborah Shipley new Board Member Approved by all

D. Update on software decisions (Kass)

K. Kozloski talked about getting tablet for meter readings and for pitcher.
Make of google cloud account for billing purposes.

E. Research sand and possible contacts for lower rates (Tina)

T. Jackson- Will follow up every few days.

F. Meter purchases.

T. Jackson request two meters be purchased to replace the two that where just installed.
ALL _APPROVED

G. Hire of assistant position.

C. Jackson will be writing up new job description .

Correspondence

Discussion of illegal water hookup, to be followed up on.

IV. **Close of the Water District Meeting**

Closed at 9:02 PM, W.Helms, K. Kozloski seconded All approved

V. **CLOSED SESSION: Nevada County Grand Jury Questions follow-up progress**

New Board Member, resend info and out in next month's agenda.

General Public Comment

S Arteri - concerned about who was reading the meters and brought up the discrepancies and C. Jackson tried explaining that the board well aware of this.

G. Banks brought up an app that does something like Quickbooks with the meters, and he is going to have his son check it out.

General Public Comment time (not related to existing agenda items) allowed on subjects relating to the water agency and/or Fire Department, total elapsed time **15 minutes, 3 minutes per individual speaker.**