

## MINUTES

### WASHINGTON COUNTY WATER DISTRICT

*Regular Meeting*

December 1 st , 2020

**6:15 P.M.**

*Washington School*

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting. To attend the meeting via conference call, please read the dial in instructions below.

**Open Meeting : 6:16**

**Approval of the Agenda: Kass K. motioned Amy B. 2nd all approved**

**Approval of Minutes : Charity J. , motioned Amy B. 2nd all approved**

**Public Comment : None .**

**Public present Sandi A. , Denis A.**

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction , which are **not on the agenda**. For public comment not on the agenda, no action may be taken by the Board , except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. Total elapsed time **(15) minutes, A time limit of Three (3) minutes per individual will be allowed**. Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress.

Public comments may be made when Discussion/Action Item is being discussed, provided the visitor raises his/her hand **and** is recognized by the President and states their name for the record prior to comment. Please note that the meetings are recorded.

**Fire department Meeting: 6:20**

**Fire Chief Monthly Report: Mike will continue training after the holidays , plan for swift water rescue training in spring. Rescue 60 is now in service. County defensible space inspections have started in Washington with being one third done. 43 notices issued with 17 corrections issued. County working on compliance not fineing people. Mike is going with a county worker for safety reasons. All of Maybert and Relief Hill road are completed. Mike is working with a countyperson on getting the \$ 10,000.00 promised but**

have not paid yet they are working on paperwork and insurance requirements . Mike stated will get the money just as a matter of when. County sent a worker to check on the repeater on Cherryhill for us and the batteries are bad and will cost \$400.00 dollars. The county will take care of the cost somehow. County fire resources being impacted by the covid-19. Firefighter and hit hard with filling in on overtime and man power. Fire got a call for one of the campgrounds and when the paramedic showed they stated that this was their eighth call for covid that day alone. Mike had his chiefs meeting by zoom they talked about the new ( AVL) All vech system that is a tracking system for responding vehicle location so they can see where the closest vehicle is to send for faster services. Asking that all state and county set this up . Mike where will the funding be coming from, no answer. Mike asked how will this work for Washington when we have no cell service, no answer.

Fire Chief's report On HSC 13146.4 ( Mike S. ) Mike is required to do Health and safety inspections on the Hotel and School . Mike stated he completed the inspections on both the Hotel and the School . And needed it for the record in the minutes for the Grand Jury.

#### Water Agency Meeting :6:56

##### I. New Business:

- A. Warrants :( Debbie S, Charity J.) Charity J. Read warrants Debbie S. questioned the \$50.00 expense for the website , Kass explained that the first year the USDA gave us a scholarship to start the website and now the year is up and we have to pay for it. Board asked Tina to look into getting a new scholarship for it until then we will pay for it. Debbie S. motioned Amy B. 2nd all approved . (see attachment)
- B. CABY Grant request update ( Kass K.) Kass stated CABY was working on upgrades and asked if we had any changes to our grant request and that they will be granting the grant request that they have starting in January of 2021. Charity j. Asked about the CRWA grant, Tina J. stated that Tim Crough is waiting for Audited Financials.
- C. . Electing new Officers for the Board (Debbie S.) With some discussion by the board with no one wanting to be President Kass K volunteered to be president Debbie S. volunteered to be Vice president , Tina J. states she will stay on as secretary. Debbie S. motioned Charity J. 2nd with the votes where as follows . Ayes Amy Boyle., Charity Jackson., Debbie Shipley., Alyssa Whittler. Noes Kass Kozloski. Kass Kozloski is President, Debbie Shipley Vice President and Tina Jackson secretary.

##### II. Old Business

- A. Update on The Policy and Procedures ready and work on the Resolution and finding a firm to do a survey on properties. : ( Amy B. Alyssa W.) Amy B. has come up with a

Requests for Warrants WCWD					
Date	Number	Vendor #	Vendor	Amount	Description
12/1/2020		792	AT&T	\$ 113.00	Acct# 530 265 4720 053 6
12/1/2020		642	Cranmer Engineering, Inc.	\$ 150.00	Inv# GCK0027 GCK0028 CK0050
12/1/2020		3438	Hills Flat Lumber	\$ -	Acct# 4497
12/1/2020		108064	HughesNet	\$ 115.00	Acct# SME26970
12/1/2020		1261	PG&E Shed	-	Acct# 6127729064-1
12/1/2020		1261	PG&E Plant	-	Acct# 6097898469-2
12/1/2020		6065	Petty Cash	\$ -	Petty Cash
12/1/2020		6236	Robinson Enterprises	\$ 17.72	Acct# 230230 thru 9/30/2020
12/1/2020		110774	Utilibills.com, Inc	\$ 199.00	Inv# INV-2290
12/1/2020		111032	Cornerstone Ltd	\$ 1,080.00	Invoice #1006 Accounting Support
12/1/2020		110608	Digital Deployment	\$ 150.00	Invoice 106941 107393 Sept/Oct/Nov. Web
12/1/2020		109672	CA Dept Tax and Fee Adm	\$ 303.42	Water Rights Fee L0008581898
12/1/2020		732	CSDA CA Special District	\$ 670.00	2021 Membership Renewal
12/1/2020		109597	Jorgensen Company	\$ 50.00	Inv#5913602 Fire Extinguisher Maintenance
			<b>Total</b>	<b>\$2,848.14</b>	

Payroll and Payroll Tax Approval WCWD					
Date	Number	Vendor #	Vendor	Amount	Description
11/15/2020		110578	Betina L Jackson	\$ 1,088.03	Payroll 11/01/2020-11/15/2020
11/15/2020		110639	Scott Ireton	\$ 132.98	Payroll 11/01/2020-11/15/2020
11/15/2020		109154	Sara Rowland	\$ 187.78	Payroll 11/01/2020-11/15/2020
11/15/2020		110722	Kimberly Ann Arico Johnson	\$ 309.83	Payroll 11/01/2020-11/15/2020
11/30/2020		110578	Betina L Jackson	\$ 1,188.12	Payroll 11/16/2020-11/30/2020
11/30/2020		110639	Scott Ireton	\$ 213.64	Payroll 11/16/2020-11/30/2020
11/30/2020		109154	Sara Rowland	\$ 343.40	Payroll 11/16/2020-11/30/2020
11/30/2020		110722	Kimberly Ann Arico Johnson	\$ 456.11	Payroll 11/16/2020-11/30/2020
12/05/2020		109298	EDD	\$ 87.79	November 2020 State Payroll Tax Deposit
12/05/2020		106435	United States Treasury	\$ 1,025.44	November 2020 Federal Payroll Tax Deposit
			<b>Total</b>	<b>\$5,033.12</b>	

Fire Department Request for Warrants					
Date	Number	Vendor #	Vendor	Amount	Description
12/1/2020		792	AT & T	\$ 100.00	Acct# 530 265-0580 816
12/1/2020		1599	Ferrellgas	\$ 77.56	Acct# 56388979
12/1/2020		3438	Hills Flat Lumber	\$ 373.28	Acct #4497 Job 1 Evacuation Signs-Grant
12/1/2020		6236	Robinson Enterprises	\$ 220.48	Acct# 230247
12/1/2020		109597	Jorgensen Company	\$ 110.00	Inv#5913604 Fire Extinguisher Maintenance
12/1/2020		110722	Kimberly Johnson	\$ 6.00	FastTrak Toll Bridge Fee
			<b>Total</b>	<b>887.32</b>	
			<b>GRAND TOTAL</b>	<b>\$8,768.58</b>	

couple different people to do the survey on the properties. Denis A asked if they need to be licensed or bonded? Board asked Amy B. and Tina J. to look into that. No new work on resolution at this time but Amy B. , Alyssa W. and Tina J. stated they will work on that as will. Amy B. ,Alyssa W. And Tina J. will be working on the upgrading the Policy and Procedures also.

Correspondence : Nevada county public notice for their meetings. Notice of violation for missing a sample. Amy B. and Alyssa W. approved by the board of supervisors as new board members for us. James Grill lawsuit , Allegations 3 board members are related and 3 board members have suggested changes to water rates that benefit their business. Filed lawsuit with amendments. Lawyers do think that a judge will support an injunction to the planned rate changes.Lawyers think it would cost 10-12 thousand to go to trial.

Close of the Water District Meeting: 7:20

IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL,  
OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL  
1-978-990-5000 WITH THE CODE OF 890273# FOR ALL BUT CLOSED SESSIONS.