

Minute

WASHINGTON COUNTY WATER DISTRICT

Regular Meeting

September 1 , 2020

6:15 P.M.

Washington School

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

Open Meeting : 6:15

Approval of the Agenda: Amy B. motion Alyssa W. 2nd all approved

Approval of Minutes: Debbie S motion Amy B. 2nd all approved

Public Comment: None : Present Sandi A. , Denise G.

Fire Department Meeting: 6:17

Fire Chief Report: Mike stated that Nevada county fire dash board has seen 45% increase in views with a million hits an hour and it crashed, Code red had a 40% failure rate. Truck sold for \$575.00 , and the Board told Mike to put the money into auxiliary. Mike stated he will buy cameras for the firehouse. Fire department received a \$5500.00 grant for Fire Signs . FireWise received a grant for \$12000.00 . Auxiliary received two(2) \$1000.00 dollar checks from a Family on Maybert which Mike used to fix the AEDs. Training was very successful with unit 333 , and everybody is getting to know each other. New firefighter Jonathan Grogan from Florida with 10 year experience as an EMT is going to try to renew his EMT. New fire danger sign on Washington Road. The Red Flag that was on the new sign was stolen already. The sign will come down every winter. Mike stated that he heard a rumor that they were a recipient of a grant from the county but has not heard anything from the county. Chaity J. asked Mike if he has stated the Law enforcement stuff yet , Mike stated yes he has started , but he has been working on trespassers leaving their belongings on property and getting them removed. Mike has a citation book but is waiting for the county to paint white fog lines and then put rocks along the road and then he will start writing citations. Mike sent a letter to the county asking to make Relief Hill road, Maybert and Gaston fire lanes.

Public Comment: Sandi A . stated that Denis is working on all the leaks in the campground , and that part of the campground is closed until the leaks are fixed . Denise G . stated that the board is doing a great job .

Water Agency Meeting : 6:25

I. New Business

A. Warrants: (Charity J.) Charity J. read warrant list , Debbie s. Motioned Amy B. 2nd all approved . (see attachment)

II. Old Business: for information, discussion and possible motion

1. Budget Proposal and Discuss for Rate increase : (Debbie S. Charity J.)
Board is asking to go ahead with the proposed new rate structure as in exhibit A (see attachments),The board will start getting the legal wording for the Resolution put together for rate structure,with a letter to all Residents of Washington , and hire a non-resident to do a survey and collect information on all residents on how many extra dwellings on all properties that use the Washington County Water. Will have rate structure review by a Lawyer or some other third party etc. Will need to look at the percent that campgrounds are using again because Gene's Pine Aire sold and new owners are fixing leaks. Debbie S. motioned Amy B. 2nd and all approved.

Close of the Water District Meeting: 6:47

**IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL,
OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL
1-978-990-5000 WITH THE CODE OF 890273# FOR ALL BUT CLOSED SESSIONS.**

Requests for Warrants WCWD					
Date	Number	Vendor #	Vendor	Amount	Description
9/1/2020		6236	Robinson Enterprises	\$ 233.69	Acct# 230230 thru 4/30/2020
9/1/2020		642	Cranmer Engineering, Inc.	\$ 110.00	Inv# GCB0334-36
9/1/2020		108064	HughesNet	\$ 114.24	Acct# SME26970
9/1/2020		110774	Utilibills.com, Inc	\$ 199.00	Inv# INV-1896
9/1/2020		3438	Hills Flat Lumber	\$ 75.32	Acct# 4497
9/1/2020		6065	Petty Cash	\$ -	Petty Cash
9/1/2020		1261	PG&E Shed	-	Acct# 6127729064-1
9/1/2020		1261	PG&E Plant	-	Acct# 6097898469-2
9/1/2020		792	AT&T	\$ 100.00	Acct# 530 265 4720 053 6
9/1/2020		6069	Western Nevada Supply	\$ - 561.89	Invoice 78441037
9/1/2020		103475	Colantuono, Highsmith, W	\$ 519.30	Invoice 43497
9/1/2020		100194	Golden State Risk Managm	7638.73	Acct #WashCou
9/1/2020		110608	Digital Deployment	\$ 50.00	Inv# 106498 - Website
9/1/2020		1261	USPS	\$ 165.00	Postage
			Total	\$9,767.17	

Payroll and Payroll Tax Approval WCWD					
Date	Number	Vendor #	Vendor	Amount	Description
8/15/2020		110578	Betina L Jackson	\$1,088.03	Payroll 08/01/2020-8/15/2020
8/15/2020		110639	Scott Ireton	\$199.46	Payroll 08/01/2020-8/15/2020
8/15/2020		109154	Sara Rowland	\$322.31	Payroll 08/01/2020-8/15/2020
8/15/2020		110722	Kimberly Ann Arico Johnso	\$304.75	Payroll 08/01/2020-8/15/2020
8/30/2020		110578	Betina L Jackson	\$ 1,188.12	Payroll 08/16/2020-8/31/2020
8/30/2020		110639	Scott Ireton	\$ 315.84	Payroll 08/16/2020-8/31/2020
8/30/2020		109154	Sara Rowland	\$ 583.25	Payroll 08/16/2020-8/31/2020
8/30/2020		110722	Kimberly Ann Arico Johnso	\$ 457.14	Payroll 08/16/2020-8/31/2020
9/14/2020		109298	EDD	\$ 113.81	August 2020 State Payroll Tax Deposit
9/14/2020		314.28	United States Treasury	\$1,157.62	August 2020 Federal Payroll Tax Deposit
			Total	\$5,730.33	

Fire Department Request for Warrants					
Date	Number	Vendor #	Vendor	Amount	Description
9/1/2020		792	AT & T	\$ 100.00	Acct# 530 265-0580 816
9/1/2020		5661	PG&E	\$ 55.00	Acct# 4972894369
9/1/2020		109153	Target Solutions	\$ 400.00	Inv 12388
9/1/2020		6236	Robinson	\$ 112.65	Acct# 230247
9/1/2020		6254	Nevada County Consolidated Fi	\$5.00	In 2020-21-012
			Total	672.65	
			GRAND TOTAL	\$16,170.15	

SETTLEMENT PROPOSAL NO. 3
DEFENDANT WCWD'S "PROPOSED NEW RATE STRUCTURE" (See attached Exhibit A)
and PLAINTIFF'S JAMES GRILL ("GRILL") RESPONSES THERETO

WCWD Proposal:

"Charge all residents directly \$60/mo. - regardless of meter (those who live in the campgrounds, and those who live on other private residential or commercial properties)".

GRILL Response:

OK, but exclude those residents, both inside and outside River Rest and Pine-Aire ("Gene's") who have occupancy of not more than 60 days per year (hereafter "permanent campers").

WCWD Proposal:

"Charge 'permanent campers' directly \$10/mo."

GRILL Response:

OK to charging permanent campers \$10/mo. assuming that this rate applies to all permanent campers where ever they reside in WCWD's district.

WCWD Proposal:

"A 2% fee for transients (aka regular campers and hotel guest)".

GRILL Response:

No. Use Commercial Base Rate as outlined in GRILL Response below.

WCWD Proposal:

[A] "A higher "Commercial Base Rate" for all active businesses of \$159/mo.; General Store, Washington Hotel, River Rest and Gene's [all active businesses]".

[B] "General Store, Washington Hotel, River Rest and Gene's".

[C] "Gene's will be charged only 1 base rate, not 3 as they are now"

[D] "The single metered residence at the top of Gene's will be charged independently".

GRILL Response:

[A] No. Charge a "Commercial Base Rate" for the four active businesses as a percentage of the each annual budget, beginning with the 2020/2021 budget based on their individual 2019 annual water usage as percentage of the total 2019 annual WCWD district water usage of 13,066,836 gallons as follows:

River Rest: 1,473,131 gal/yr. equals 11% of the budget;

Pine Aire: 2,882,481 gal/yr. equals 22% of the budget;

Washington Store: 81,528 gal/yr. equals .6% of the budget;

Washington Hotel: 265,332 gal/yr. equals 2% of the budget;.

[B] OK.

** Double check proportions **

**Rate structure reviewed either by Mary Flemming or lawyer etc. **

1

** 2 year review by 3rd party **

[C] OK.

[D] OK.

WCWD Proposal:

"This draft structure does include a general increase to the base rate for everyone to \$60/month for unlimited water*".

GRILL Response:

OK, assuming increases to \$60/month for "everyone" means residents, but not permanent campers and commercial customers (see above).

WCWD Proposal:

"This rate structure should also include an automatic increase of 2% per year to all types of base rates".

GRILL Response:

OK if wording is changed to "This rate structure maybe increased up to 2% per year if needed to meet annual budget requirements.

WCWD Proposal:

"This rate structure provides for a balanced budget that includes all required/recommended reserves [\$60,172] as well as a \$15,000 budget allowance to the Fire Department".

GRILL Response:

OK assuming that the reserves of \$60,172 are only an item for the 2020/2021 proposed budget. Thereafter, future budgets shall only include the dollar amount that was used for the previous year's reserve requirements insomuch that that a reserve of \$60,172 is maintained for each annual budget thereafter.

WCWD Proposal:

"*We will continue to read meters to monitor water usage, collect data and look-out for leaks, theft, etc.".

GRILL Response:

OK assuming that this means there will be no metered charge for water, but rather all customers will be allowed unlimited water except if they do not fix leaks, are stealing water, etc.

EXHIBIT A

Proposed New Rate Structure

- Charge all residents directly \$60/mo., regardless of meter (those who live in the campgrounds, and those who live on other private residential or commercial properties)
- Charge "permanent campers" directly \$10/mo.
- A 2% fee for transients (aka - regular campers and hotel guests)
- A higher "Commercial Base Rate" for all active businesses of \$159/mo., ~~which~~
~~includes a base allowance of \$75,000~~
 - General Store, Washington Hotel, River Rest and Gene's.
 - Gene's will be charged only 1 base rate, not 3 as they are now.
 - The single metered residence at the top of Gene's will be charged independently.
 - The total combined usage of the remaining 2 meters will be used for billing purposes.

This draft rate structure does include a general increase to the base rate for everyone to \$60/month for unlimited* water.

This rate structure should also include an automatic increase of 2% per year to all types of base rates.

This rate structure provides for a balanced budget that includes all required/recommended reserves as well as a \$15,000 budget allowance to the Fire Department.

*We will continue to read meters to monitor water usage, collect data and look-out for leaks, theft, etc.

Notes:

PROFORMA ORDINARY INCOME USING SETTLEMENT PROPOSAL 3

Ordinary Income/Expenses:

Water Sales	River Rest	\$ 15927
	Pine Aire.....	31855
	Washington Hotel	2896
	Washington Store	869
	Residents (152).....	109,444
	Permanent Campers	7632
	Proposition 172 for WF&R	6193
	Current Unsecured Taxes.....	525
	Current Secured Taxes	<u>32447</u>
<u>Total Revenue</u>		207,788

NOTE 1: See attached Exhibit B, WCWD's 2020/2021 Proposed Budget.

NOTE 2: Water sales income for the 4 "active businesses" may be reduced in the following years budget by as much as \$60172 because that amount for reserves was raised in the 2020/2021 budget and their percentage "Commercial Base Rate" being a fixed rate, their income contributions would decrease accordingly.